

## SREE NARAYANA COLLEGE FOR WOMEN

Kollam, Kerala - 691 001

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

NAAC accredited with B Grade

e-mail: sncollegeforwomen@gmail.com

Website: www.sncwkollam.org

Dr Nisha J Tharayil  
Principal

Sree Narayana College for Women

Kollam - 691001

Mobile No: 9447013374

Affiliated to University of Kerala

Established in 1951

No.

Date.....

19-03-2021

### Minutes of the meeting of IQAC in S N College for Women, Kollam

A meeting of IQAC in S N College for Women, Kollam took place in Principal's chamber on 19-03-2021 at 12 pm.

#### Members of IQAC

##### Chairman

Dr Nisha J Tharayil ( Principal) 

##### IQAC Co-ordinator

Dr Harilekshmi V S (Assistant Professor, Department of English) 


##### Administrative Officers

Dr. Nisha V( Assistant Professor, Department of Chemistry) 

Dr S Usha ( Assistant Professor, Department of Zoology) 

Dr Sekharan S (Assistant Professor, Department of Botany) 

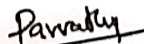
Dr. Selsa S (Assistant Professor, Department of Home Science) 

Ms. Aswathy Chandrabhanu (Assistant Professor, Department of English) 

Dr. Bijoy M( Assistant Professor, Department of Malayalam) 

Dr. Girish Gopalakrishnan ( Assistant Professor, Department of Physical education) 

Mr. Giri (Head accountant) 

Ms Parvathy Remadevi ( Student Representative ) 

Mr V Noushad (Community Representative)

Dr Seetha Thankappan ( Alumni Representative )

## External expert

Dr S V Sudheer

## Members from Management

Management Nominee: Sri. N Rajendran (Executive member S.N. Trusts)

## Agenda

Appointment of Guest faculty

Work load

Induction programme for students

MP lad Fund

College renovation monitoring

NSS activities of College

NPTEL courses monitoring

The meeting was chaired by Dr. Nisha J Tharayil (Principal)

## Decisions

1. Appointment of Guest faculty was to be monitored by IQAC after a thorough study of work load of the departments. Dr S Usha, IQAC member was to be in charge of this.
2. An Induction programme was planned for the student as early as possible
3. More desk top computers to be purchased by MP lad Fund
4. College renovation monitoring has also to be also done by IQAC.
5. NSS Activities of the college to be enhanced by IQAC influence
6. NPTEL courses started by the college has to be given special attention by IQAC
7. IQAC has to assist in Pay fixation committee of teachers
8. Attendance of Students has to be given due importance and to monitor it constantly.
9. Data of all students to be collected by IQAC for SSR preparation.
10. Offline classes to be monitored by IQAC.
11. An IPR Seminar is to be conducted by IQAC in collaboration with KSCSTE.
12. IJAIS, International Journal by Research & PG Department of Chemistry was to be published.



Principal  
Sree Narayana College for Women  
Kollam